



**ADVISORY NO. 1**  
**Series of 2025**

**TO : Taiwan Manpower Agencies 臺灣人力仲介公司**  
**Foreign Principals/Employers 負責人/ 雇主**

**SUBJECT : Verification of Employment Contract for Re-hire and  
Transfer 續聘及轉換雇主勞動契約驗證**

Please be informed that Overseas Filipino Workers (OFWs) must comply with the documentary requirements to obtain an Overseas Employment Certificate (OEC). However, it has been noted that some workers fail to present or do not have a verified contract when applying for an OEC, especially those who return home due to emergencies and are unable to return to Taiwan because they lack a verified employment contract. Additionally, pursuant to Article 40, No. 19 of the Ministry of Labor Employment Service Act, TMAs are reminded to fulfill their responsibilities in safeguarding the welfare and employment of workers under their care.

請向海外菲律賓移工(OFWs)宣導，須準備好必備文件以用於申請海外就業證明(OEC)。然而，近來發現有些移工在申請 OEC 時，未能出示或沒有驗證過的勞動契約，特別是那些因為緊急情況回國，但由於缺少驗證過的勞動契約而不能返回臺灣的移工。此外，依據勞動部就業服務法第 40 條第 19 款：臺灣人力仲介公司須盡其所能保障移工的就業與福祉。

In this regard, the Migrant Workers Office Taipei reminds all accredited TMAs, principals, and employers to submit the employment contracts of rehired and transferred workers for verification at the Migrant Workers Office (MWO) within two (2) months after the release of the MOL work permit.

據此，臺北移工事務辦公室在此提醒所有臺灣人力仲介公司、負責人及雇主，請在收到勞動部核准函，發文日期後的二(2)個月內，提交續聘及轉換雇主的勞動契約至移工事務辦公室(MWO)進行驗證。

Thank you for your usual cooperation.

感謝您的配合。

**ATTY. CESAR L. CHAVEZ, JR.**  
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